

Minutes from 2020 Committee Meeting
Companion Animal Spay & Neuter Committee
Wednesday, November 4th, 2020

Pursuant to A.R.S. § 38-431.02, notice is hereby given to members of the Companion Animal Spay and Neuter Committee (Committee) and the general public that the Committee will hold a meeting, open to the public, on Wednesday, November 4th, 2020, beginning at 9:00a.m.at the Hassayampa Inn, 122 E. Gurley St., Prescott, Arizona. Public comment will be taken. The Committee will discuss and may take action on the following matters. Members of the Committee will attend in person or by telephone conference call.

1. Call to Order 9:12 am by A. Lagunas
2. Public Comment-None
3. Approve/deny minutes from previous meeting via zoom-Michelle motioned to approve minutes from July 31st, 2020 meeting; A. Michael 2nd. No discussion. All in favor.
4. Review of State requirements of the committee-A. Lagunas mentioned the need for a quorum at all times. There were 5 members in the room at the time. E. Kane joined the meeting later in the morning. A. Lagunas stated there needed to be at least 4 members in the room at all times. A. Lagunas also stated that recusal letters are being printed for A. Lagunas (Yuma County), M. Ryan (Coconino County), A. Garcia (Cochise County), A. Michael (Pinal County) and S. Hernandez (Alliance. These letters are signed and attached to the minutes.
5. Chairman's Report on 2019/20 Grant Reports (Action)
 - A.) Approve or deny carryover of grant funds. See attached list of organizations who have requested an extension and their requests. The following organizations submitted for an extension as of 11/4/2020: Greenlee County Animal Rabies Control, Concho Animal Advocates, Tuba City Humane Society, High Country Humane, Arizona Humane Society, Coconino Humane Association-Hopi Indian Tribe, Friends of Holbrook Animal Shelter, Chino Valley Animal Control/Shelter, Camp Verde Marshal's Office, Humane Society of Yuma & Yuma County Public Health District. Each extension was reviewed by the committee. Committee discussed that many of the organizations were required to close throughout the year due to COVID-19. Hopi Indian Tribe is completely closed and Coconino Humane has not been able to enter their community to use any of the funds requested for the 2019/20 grant cycle. A. Garcia moved to generally agree to extending the funds through December 31st, 2020 unless their communities are completely closed, she moves to extend their grant monies through August 2021. A. Garcia is excluding Yuma from her motion and M. Ryan recused herself from this motion. A. Michael 2nd the motion and all approved. A. Michael voted to allow Yuma County to use their monies by the end of 2020, A. Garcia 2nd the motion. No discussion. Motion passed.

- B.) 6,705 animals altered as of 11/4/2020
6. Delegation of administrative duties for committee
- A.) Approval of a new chair for 2021/2022 year and beyond-New chair was not determined, however, A. Lagunas stated she cannot continue to do all of the duties of this committee alone.
- B.) Break up duties and elect chairs for different divisions. A. Garcia motioned for M. Ryan to continue to help with finding locations to hold the meeting, S. Hernandez to take over posting on the website and ensuring the website is up to date and A. Michael will ensure the agenda is properly placed and that minutes are written. S. Hernandez 2nd the motion. No discussion. Motion passed.
7. Financial Report
- A.) \$461,587.59 currently in license plate account with the State of Arizona. Last year \$432,195 were distributed across the State of Arizona. Not more than \$46,158 shall be used to administer the fund. Leaving \$415,429 to be granted.
8. Read publicly the names of all applicants for the 2020-21 grant cycle. A. Lagunas read all the names and their requests publicly.
9. Move into executive session to review 2020 Grant Applications. The Executive Session began at approximately 9:50am.
10. Meeting Adjournment at 5:00 pm
- The Committee may move to Executive Session at any time to discuss items on the agenda that contain information exempt from public inspection pursuant to A.R.S. § 38-431.03(A)(2) and/or to receive legal advice pursuant to A.R.S. § 38-431.03(A)(3) regarding any item on the agenda.*

By Chairman Annette Lagunas

Pursuant to Title II of the American with Disabilities Act (ADA), the office of the Governor does not discriminate on the basis of a disability regarding admission to public meeting. Persons with a disability may request a reasonable accommodation, such as sign language interpreter, by contacting the ADA Coordinator, R. Zach Glazer, 602-542-2249; or TTY uses through Relay. Requests should be made early as possible to allow time to arrange the accommodation.

Minutes of 2020 Committee Meeting
Companion Animal Spay & Neuter Committee
Thursday, November 5th, 2020

Pursuant to A.R.S. § 38-431.02, notice is hereby given to members of the Companion Animal Spay and Neuter Committee (Committee) and the general public that the Committee will hold a meeting, open to the public, on Thursday, November 5th, 2020, beginning at 9:00a.m.at the Hassayampa Inn, 122 E. Gurley St., Prescott, Arizona. Public comment will be taken. The Committee will discuss and may take action on the following matters. Members of the Committee will attend in person or by telephone conference call.

AGENDA

1. Call to Order 9:00 am
2. Move into Executive Session to continue to review 2020 grant applications
3. 6:15pm adjourn Executive Session
4. Adjourn Meeting

The Committee may move to Executive Session at any time to discuss items on the agenda that contain information exempt from public inspection pursuant to A.R.S. § 38-431.03(A)(2) and/or to receive legal advice pursuant to A.R.S. § 38-431.03(A)(3) regarding any item on the agenda.

By Chairman Annette Lagunas

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Minutes of 2020 Committee Meeting
Companion Animal Spay & Neuter Committee
Friday, November 6th, 2020

Pursuant to A.R.S. § 38-431.02, notice is hereby given to members of the Companion Animal Spay and Neuter Committee (Committee) and the general public that the Committee will hold a meeting, open to the public, on Friday, November 6th, 2020, beginning at 9:00a.m.at the Hassayampa Inn, 122 E. Gurley St., Prescott, Arizona. Public comment will be taken. The Committee will discuss and may take action on the following matters. Members of the Committee will attend in person or by telephone conference call.

AGENDA

1. Call to Order 9:04 am
2. Move into Executive Session to review proposed distribution amount
3. Exit Executive Session-10:35am.
4. Nominate and Vote-Grant Recipients for 2020/2021 grant cycle .E. Kane motioned to accept the nominees, as attached, as the grant recipients for the 2020/2021 grant year with the exception of Yuma County, Coconino County, Maricopa County, Cochise County and Pinal County who will be voted on individually. A. Michael seconded the motion. All approved with no discussion.

M. Ryan motioned to approve the grant funding allocated for Yuma County, Annette Lagunas recused herself for this vote. A. Michael seconded the vote, approved unanimously.

S. Hernandez motioned to approve the grant funding allocated for Coconino County, Michelle Ryan recused herself from this vote. E. Kane seconded, approved unanimously.

A. Lagunas motioned to approve the grant funding allocated for Maricopa County, Sonia Hernandez recused herself from this vote. M. Ryan seconded the vote, approved unanimously.

E. Kane motioned to approve the grant funding allocated for Cochise County, Arleen Garcia recused herself from this vote. A. Michael seconded the vote, approved unanimously.

E. Kane motioned to approve the grant funding allocated for Pinal County, Audra Michael recused herself from this vote. A. Lagunas seconded the vote, approved unanimously.

The total amount of the distribution is \$450,000.

5. Prepare and Approve Submission of 2020/21 Grant Activities Report to the State of Arizona. M. Ryan motioned to approve and E. Kane seconded for A. Lagunas to prepare an activity report to the State. Motioned passed, no discussion.
6. Approval of the Arizona Department of Revenue to deposit earned monies into an account held by PETsMART Charities for check distribution. A. Michael moved to transfer \$450,000.00 into the PETsMART Charities account to fund the 61 awarded grants. The motion was seconded by S. Hernandez. All members of the committee voted aye and the motion passed with no further discussion.
7. Public Comment-none
8. Next meeting date and location-S. Hernandez motioned to set a tentative date of September 29th through October 1st at the Hassayampa Inn in Prescott, AZ. Discussion by the committee was had regarding moving the meeting to Phoenix. A. Michael stated that having the meeting in Phoenix was not ideal for her as she needs to just spend the two and a half days focused on the grants. M. Ryan stated that trying to read the grants and have a digital meeting would be a nightmare as there are so many grants to read and in her job it is difficult to get away while she is in her office or at home. S. Hernandez concurred also stating that trying to find lodging in Phoenix for the price we get in Prescott at the Hassayampa Inn will be difficult, additionally, we will be forced to drive around Phoenix for meals as it is not walking distance as we are centrally located in Prescott. The entire committee determined that they would prefer to pay for the conference room themselves and continue to stay at the Hassayampa Inn. A. Michael seconded the motion and it unanimously passed by the committee.
9. Meeting Adjournment-11:15am.

By Chairman Annette Lagunas

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